**Training**

**Evaluation Form**

Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Instructor: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Strongly Strongly**

**agree disagree**

1. The content was as described in publicity materials 1 2 3 4 5
2. The workshop applied to my job 1 2 3 4 5
3. I will recommend this workshop to other supervisors 1 2 3 4 5
4. The program was well-paced within the allotted time 1 2 3 4 5
5. The instructor was a good communicator 1 2 3 4 5
6. The material was presented in an organized manner 1 2 3 4 5
7. The instructor was knowledgeable on the topic 1 2 3 4 5
8. I would be interested in attending a follow-up, more

advanced workshop on this same subject 1 2 3 4 5

1. Given the topic, was this workshop: ❑ Too short ❑ Right length ❑ Too long
2. In your opinion, was this workshop: ❑ Introductory ❑ Intermediate ❑ Advanced

# Please rate the following:

**Excellent Very Good Good Fair Poor**

1. Visuals ❑ ❑ ❑ ❑ ❑
2. Acoustics ❑ ❑ ❑ ❑ ❑
3. Meeting space ❑ ❑ ❑ ❑ ❑
4. Handouts ❑ ❑ ❑ ❑ ❑
5. The program overall ❑ ❑ ❑ ❑ ❑

12. What did you most appreciate/enjoy/think was best about the course? Any suggestions for improvement?

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